

HABERSHAM COUNTY BOARD OF COMMISSIONERS

EXECUTIVE SUMMARY

SUBJECT: Ratify the purchase of needed culvert pipe supplies for Road Department.

DATE: April 08, 2022

☒ **RECOMMENDATION**

☐ **POLICY DISCUSSION**

BUDGET INFORMATION:

☐ **STATUS REPORT**

ANNUAL-

☐ **OTHER**

CAPITAL- \$70,110.08 (327-475-54-5009, Road Improvements)

COMMISSION ACTION REQUESTED ON: April 18, 2022

PURPOSE: To request Commission approval to ratify the purchase of various CMP and HDPE culvert pipe under PO's 104274 (\$40,867.68, CMP) and 104275 (\$29,242.40, HDPE) for a total purchase of **\$70,110.08**

BACKGROUND / HISTORY: The Public Works Director is requesting Commission to ratify \$70,100.08 worth of various size and types of pipes that were purchased under PO's 104274 and 104275. These PO's were requested on March 16, 2022 when Southeast Culvert notified us of multiple, future price increases industry wide. Habersham County has another order for smooth sleeves that have been on backorder since October of 2021. The Road Department stockyard only had a few sticks of both CMP and HDPE pipe left on the yard and Northeast Georgia's rainy season usually hits in September. We did not wish to be caught ordering pipe at a more expensive price and when fabrication times could increase to a year or more. The orders were placed when the department received the PO's on 3/10/2022. Order for PO 104274 was received on 3/31/2022 and 4/5/2022 (complete). Order for PO 104275 is scheduled to ship on 5/9/2022.

FACTS AND ISSUES:

- a. Southeast Culvert is a sole source contractor.
- b. Materials are unavailable and prices are increasing daily.
- c. The orders needed to be placed ASAP for Habersham County to get ahead of other orders.
- d. The Orders needed to be placed before Habersham County gets into its rainy season when various culvert pipes are used to replace failing pipes and clogged culverts.
- e. The Road Department was almost completely out of stock for all culvert pipes.
- f. Sales Orders and PO's are attached as follows:

PO# 104274 is for \$40,867.68 of Corrugated Metal Pipe and bands for sizes 15", 18", 24", 30", 36", 42", and 48". All pipe comes in 20' sticks.

PO# 104275 is for \$29,242.40 of High-Density Polyethylene pipe for sizes 15", 18", 24", 30", 36", 42", and 48". All pipe comes in 20' sticks.

OPTIONS:

- 1) Approve to ratify the purchase of various CMP and HDPE culvert pipe under PO's 104274 and 104275 for a total purchase of \$70,110.08.
- 2) Deny ratifying the purchase of various CMP and HDPE culvert pipe under PO's 104274 and 104275 for a total purchase of \$70,110.08.
- 3) Commission defined alternative.

RECOMMENDED SAMPLE MOTION: Move to approve the ratification of purchase for various CMP and HDPE culvert pipe under PO's 104274 and 104275 for a total purchase of \$70,110.08.

DEPARTMENT:

Prepared by: Jerry Baggett

Director of Public Works, Habersham County, Georgia

**ADMINISTRATIVE
COMMENTS:**_____

_____ **DATE:**_____

County Manager

PURCHASE ORDER



Send all Billing to:
HABERSHAM COUNTY COMMISSIONERS
130 JACOB'S WAY - SUITE 302
CLARKESVILLE, GA 30523
Phone: (706) 839-0200
Fax: (706) 839-0219

REQ. NO.	PO DATE	PO NUMBER
4813	Mar 10, 2022	104274
REQUESTED BY		
Sharon Roach		
THE PO NUMBER MUST APPEAR ON ALL PACKING LISTS, INVOICES AND CORRESPONDENCE.		

VENDOR:	VENDOR NUMBER	SHIP TO:
SOUTHEAST CULVERT INC P. O. BOX 999 AUBURN GA 30011	1711	ROAD DEPT 4218 TOCCOA HWY CLARKESVILLE GA 30523
PHONE: FAX: -- E-MAIL:	TERMS	PHONE: (706)754-2217

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	TOTAL
160		Ft 48" Aluminized Pipe	61.78	9,884.80
120		Ft 42" Aluminized pipe	54.42	6,530.40
120		Ft 36" Aluminized Pipe	46.26	5,551.20
120		Ft. 30" Aluminized Pipe	38.49	4,618.80
120		Ft 24" Aluminaized Pipe	30.92	3,710.40
200		Ft. 18" Aluminized Pipe	23.58	4,716.00
200		Ft. 15" Aluminized Pipe	19.55	3,910.00
8		48" Bands	61.78	494.24
6		42" Bands	54.42	326.52
6		36" Bands	46.26	277.56
6		30" Bands	38.49	230.94
			SUBTOTAL	\$40,867.68
			SALES TAX	\$.00
			PO TOTAL	\$40,867.68

SPECIAL INSTRUCTIONS	GENERAL LEDGER INFORMATION	
Goods are subject to our inspection and approval. If shipment will be delayed for any reason, advise us immediately, stating all the necessary facts. To avoid errors note specifications carefully. Notify us promptly if unable to complete orders as written.	LEDGER NUMBER	AMOUNT
	327-475-545009	\$40,867.68
TOTAL DISTRIBUTION		\$40,867.68

AUTHORIZED SIGNATURE: _____

DATE: 03/10/2022

RECEIVED BY: _____

DATE: _____

VENDOR'S COPY

000008

PURCHASE ORDER



Send all Billing to:
HABERSHAM COUNTY COMMISSIONERS
 130 JACOB'S WAY - SUITE 302
 CLARKESVILLE, GA 30523
 Phone: (706) 839-0200
 Fax: (706) 839-0219

REQ. NO.	PO DATE	PO NUMBER
4814	Mar 10, 2022	104275
REQUESTED BY		
Sharon Roach		
THE PO NUMBER MUST APPEAR ON ALL PACKING LISTS, INVOICES AND CORRESPONDENCE.		

VENDOR:	VENDOR NUMBER	SHIP TO:
SOUTHEAST CULVERT INC P. O. BOX 999 AUBURN GA 30011	1711	ROAD DEPT 4218 TOCCOA HWY CLARKESVILLE GA 30523
PHONE:	TERMS	PHONE: (706)754-2217
FAX: --		
E-MAIL:		

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	TOTAL
40		Ft 48" HDPE Dual Wall Pipe	79.82	3,192.80
120		Ft. 42 " HDPE Dual Wall Pipe	62.95	7,554.00
120		FT 36" HDPE Dual Wall Pipe	48.98	5,877.60
120		FT 30" HDPE Dual Wall pipe	36.36	4,363.20
120		FT. 24" HDPE Dual Wall Pipe	25.49	3,058.80
200		FT. 18" HDPE Dual Wall Pipe	14.63	2,926.00
200		FT. 15" HDPE Dual Wall Pipe	11.35	2,270.00
			SUBTOTAL	\$29,242.40
			SALES TAX	\$.00
			PO TOTAL	\$29,242.40

SPECIAL INSTRUCTIONS	GENERAL LEDGER INFORMATION	
Goods are subject to our inspection and approval. If shipment will be delayed for any reason, advise us immediately, stating all the necessary facts. To avoid errors note specifications carefully. Notify us promptly if unable to complete orders as written.	LEDGER NUMBER	AMOUNT
	327-475-545009	\$29,242.40
	TOTAL DISTRIBUTION	\$29,242.40

AUTHORIZED SIGNATURE: _____
 RECEIVED BY: _____

DATE: 03/10/2022
 DATE: _____

VENDOR'S COPY

000009

Southeast Culvert Sales Order

Page: 1

Mail: P.O. Box 999, Auburn, GA 30011 - Voice: 770-868-5599 - Fax: 770-868-5735 - Physical: 1094 Bankhead Hwy, Winder, GA 30680

Bill To:
HABERSHAM COUNTY COMM.
4218 TOCCOA HWY.
CLARKSVILLE, GA 30523

Ship To:
ROAD DEPT - CMP
GA EXEMPT

Order Number: 0219000
Order Date: 2/24/2022
Salesperson: JIM
Taken By: BECKY
Customer No: 0012746

Confirm To: SHARON/JIM

Telephone: (706) 839-0185

Memo:
CPU THURS 3/10
SHARON ROACH: 706-839-0185

Directions:
CUSTOMER PICK UP

Customer P.O.		Market					Terms	Weight
SHARON		02A					NET 30 DAYS	24,232.00
Item Code	Pcs	Size	Length	Qty Ord	Gauge	Description	Price/Ft/Unit	Amount
216048X20T2ST	8	48	20.0	160.0	16	16GA 48 AT2 STD	61.78	9,884.80
216042X20T2ST	6	42	20.0	120.0	16	16GA 42 AT2 STD	54.42	6,530.40
216036X20T2ST	6	36	20.0	120.0	16	16GA 36 AT2 STD	46.26	5,551.20
216030X20T2ST	6	30	20.0	120.0	16	16GA 30 AT2 STD	38.49	4,618.80
216024X20T2ST	6	24	20.0	120.0	16	16GA 24 AT2 STD	30.92	3,710.40
216018X20T2ST	10	18	20.0	200.0	16	16GA 18 AT2 STD	23.58	4,716.00
216015X20T2ST	10	15	20.0	200.0	16	16GA 15 AT2 STD	19.55	3,910.00
/5BAND	8		1.0	8.0	5B	48" C/BAND AT2 RR	61.78	494.24
/5BAND	6		1.0	6.0	5B	42" C/BAND AT2 RR	54.42	326.52
/5BAND	6		1.0	6.0	5B	36" C/BAND AT2 RR	46.26	277.56
/5BAND	6		1.0	6.0	5B	30" C/BAND AT2 RR	38.49	230.94
/5BAND	6		1.0	6.0	5B	24" C/BAND AT2 RR	30.92	185.52
/5BAND	10		1.0	10.0	5B	18" C/BAND AT2 RR	23.58	235.80
/5BAND	10		1.0	10.0	5B	15' C/BAND AT2 RR	19.55	195.50

Bundle value: 6.08

Loads: 3.04

Load frequency: 1

Net Order: 40,867.68

Freight: 0.00

Discount: 0.00

Sales Tax: 0.00

All orders containing specialty items will be assessed a monthly storage fee of 1.5% of the order total value if not shipped within 30 days of the confirmed delivery date.

Order Total: 40,867.68

Southeast Culvert Sales Order

Page: 1

Mail: P.O. Box 999, Auburn, GA 30011 - Voice: 770-868-5599 - Fax: 770-868-5735 - Physical: 1094 Bankhead Hwy, Winder, GA 30680

Bill To:
HABERSHAM COUNTY COMM.
4218 TOCCOA HWY.
CLARKSVILLE, GA 30523

Ship To:
ROAD DEPT - HDPE
GA EXEMPT

Order Number: 0219001
Order Date: 2/24/2022
Salesperson: JIM
Taken By: BECKY
Customer No: 0012746

Confirm To: SHARON/JIM
Memo:
CPU FRI 5/13
SHARON ROACH: 706-839-0185

Telephone: (706) 839-0185
Directions:
CUSTOMER PICK UP

Customer P.O.	Market	Terms	Weight
SHARON	02A	NET 30 DAYS	13,100.00

Item Code	Pcs	Size	Length	Qty Ord	Gauge	Description	Price/Ft/Unit	Amount
000048HDPE	2	48	20.0	40.0	00	48" HDPE DUAL WALL	79.82	3,192.80
000042HDPE	6	42	20.0	120.0	00	42" HDPE DUAL WALL	62.95	7,554.00
000036HDPE	6	36	20.0	120.0	00	36" HDPE DUAL WALL	48.98	5,877.60
000030HDPE	6	30	20.0	120.0	00	30" HDPE DUAL WALL	36.36	4,363.20
000024HDPE	6	24	20.0	120.0	00	24" HDPE DUAL WALL	25.49	3,058.80
000018HDPE	10	18	20.0	200.0	00	18" HDPE DUAL WALL	14.63	2,926.00
000015HDPE	10	15	20.0	200.0	00	15" HDPE DUAL WALL	11.35	2,270.00

Bundle value: 4.89

Loads: 2.44

Load frequency: 1

Net Order: 29,242.40
Freight: 0.00
Discount: 0.00
Sales Tax: 0.00

All orders containing specialty items will be assessed a monthly storage fee of 1.5% of the order total value if not shipped within 30 days of the confirmed delivery date.

Order Total: 29,242.40